

VHS to DVD Converter FAQ and Policy

How does the VHS to DVD Converter work?

Our VHS to DVD converter works by recording your VHS tape onto a computer via a VCR player and then burns the recorded file onto a blank DVD-R disc. The entirety of the VHS tape must be played as it records, so the process time varies.

Does one VHS tape equal one DVD disc?

Not necessarily. Our DVD discs hold about 90 minutes of recorded material, so if your VHS tape is longer than an hour and a half, your video may have to be recorded onto more than one disc.

May I convert my VHS copy of “Forrest Gump” or another feature film/TV series?

No, the library cannot convert any VHS tape that has been copyrighted. We can only convert home movies or VHS tapes that you have recorded.

How much does this service cost?

The service is free, but we do charge \$1.00 per DVD. We can give you a cost estimate prior to converting if you know how long your VHS tape is.

How does I use the converter?

You may stop by during our Open Technology Times and use the equipment and software. A librarian will be available to assist you. If your video is longer than 2 hours, you may have to leave your VHS tape and pick it up at a later date.

Open Technology Time Hours: Tuesday and Thursdays from 2:30pm – 4:30pm

What if I want to use the converter but I can't come to Open Technology Times or don't feel comfortable using the equipment?

The library also offers a service where you may drop off one VHS tape at a time and a librarian will convert it for you. Please allow up to two weeks for your VHS tape to be converted. Please sign our policy, fill out the contact form and we will call you when your tape and DVDs are ready to be picked up.

VHS to DVD Converter Policies

- Use of the VHS to DVD Converter is at the discretion of library staff. The library reserves the right to deny use of the equipment.
- The Converter may only be used by library cardholders.
- It is expressly prohibited to convert any VHS tapes that violates or infringes upon a patent, trademark, or other proprietary use. Use of the Converter and associated equipment shall follow all legal guidelines. U.S. Copyright Law governs the making of photocopies or other reproductions of copyrighted material.
- The library does not guarantee a successful conversion. The quality of the material will depend on the quality of the recording on the VHS tape.
- DVDs that are not picked up after a month will become property of the Cranston Public Library. VHS tapes left at the library will be put in Lost and Found.
- A charge in the amount of the DVDs cost will be added to the patron's record for any unclaimed discs.

Agreement, by signing this policy, I understand the terms and agree to abide by them when using the Converter and related software.

Print Name: _____

Signature: _____

Contact and VHS Information

Name: _____

Library Card Number: _____

Phone Number: _____

Email: _____

Description of Video: _____